January 11, 2024

OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF

CADDO LEVEE DISTRICT

AT REGULAR MEETING HELD ON JANUARY 11, 2024

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At a regular meeting of the Board of Commissioners of the Caddo Levee District held at 10:00 a.m., January 11, 2024, at 1320 Grimmett Drive, Shreveport, Louisiana, the following members were present: Patrick Harrison, Kandi Moore, Jackie Baker, Carolyn C. Prator, Willie Walker, and Gary Procell. James T. Sims was unable to attend.

Marshall Jones, J. Marshall Jones JR., (APLC) a Professional Law Corporation; Joshua Monroe, E.I., LA Department of Transportation; John Barr, Regional Director, Senator John Kennedy’s Office; Emily Mott, Executive Director (RRVA) Red River Vally Association; Katherine Atkins, Delta Fuel Company; Patrick Furlong, P.E., Executive Director; Penny Adams, Assistant Executive Director, and Sam Brimer, Forester were also present.

The meeting was opened with a prayer and the Pledge of Allegiance.

President Harrison asked for any comments from the public regarding agenda items or other issues. Emily Mott commented and spoke before the Commissioners on her role as Executive Director of RRVA, funding, accomplishments, and ongoing projects for the association. Ms. Mott thanked Caddo Levee District for their continued support.

President Harrison stated that the minutes from the December 14, 2023, meeting had been emailed for review and asked for a motion to approve. Mr. Walker made a motion, with a second by Mrs. Moore, to approve the minutes from the December 14, 2023 meeting. The motion unanimously passed.

Mrs. Moore discussed the monthly financial reports and reported that the operating expenses were consistent with monthly averages for this time of year except for budgeted equipment purchases, capital projects, and the monthly revenues continue to be positive due to oil and gas royalties and higher returns from banking investments.

The Board reviewed payments and invoices for the month of December 2023 and subsequent bills for the month of November 2023. Mr. Procell made a motion, with a second by Mr. Baker, to ratify payment of the invoices for the month of December 2023 and subsequent bills for the month of November 2023. The motion unanimously passed.

The Board opened bids for the purchase of fuel. The two bids submitted were as follows:

Delta Fuel Company, Inc. $0.1834/gallon over OPIS for Unleaded

 $0.1834/gallon over OPIS for Diesel

Lott Oil Company, Inc. $0.15/gallon over OPIS for Unleaded

 $0.15/gallon over OPIS for Diesel

Mrs. Moore made a motion, with a second by Mr. Procell, to award the bid to Lott Oil Company, LLC, as the low responsible and responsive bidder upon examination of required specification. The motion unanimously passed.

The Board unanimously approved the payment of the 2024 dues for the Association of Levee Boards of Louisiana in the amount of $2,000.00 with a motion by Mrs. Moore and a second by Mrs. Prator.

The Board unanimously approved the payment of the 2024 dues for the Red River Valley Association in the amount of $3,000.00 with a motion by Mr. Procell and a second by Mr. Walker.

The Board unanimously approved the attendance of the staff, the Commissioners, and attorneys at the Red River Valley Association 99th Annual Convention on February 21-22, 2024, at Sam’s Town Hotel & Convention Center in Shreveport, LA with a motion by Mrs. Moore and a second by Mr. Baker.

The Board unanimously approved the sponsorship of the Red River Valley Association 99th Annual Convention in the amount of $2,000.00 with a motion by Mrs. Prator and a second by Mr. Procell.

The Board discussed and unanimously approved a motion by Mrs. Prator and a second by Mr. Walker on the renewal of Certificate of Deposit currently held by Hancock Whitney Bank and maturing on January 17, 2024 for a split of funds into a 12 - month term with Hancock Whitney Bank in US Treasury Bonds at the rate of 4.70% and another into a 24 - month term with Hancock Whitney Bank in US Treasury Bonds at the rate of 4.25%.

The Board discussed the renewal of Certificate of Deposit (CD) currently held by Home Federal Bank to mature on January 17, 2024. The Board unanimously approved a motion by Mr. Walker and a second by Mrs. Moore for a 12 - month term with Home Federal Bank in a CD at the rate of 4.5%.

The Board discussed the renewal of Certificate of Deposit (CD) currently held by Home Federal Bank to mature on January 17, 2024. The Board unanimously approved a motion by Mr. Procell and a second by Mr. Walker for a 24 - month term with Home Federal Bank in a CD at the rate of 4%.

The Board with a motion by Mr. Walker and a second by Mrs. Moore unanimously approved the renewal of the following campsite permits: Steve Allums, Susan Bryant, James Charon, Zach Dial III, Bradley Dumas, Noah Hartline, W.D. Hartline, Erin Hobbs, Tyler Hollifield, Jody Johnson, Stella McDonald, Charles McDow, Jackie Pettway, Alexis Sarkozi, Norman Scott, Sheri Scott, John Smith, James Towery, Brian Ward, and Sheri Whatley.

President Harrison was pleased to report that Patrick Furlong acting as the new Executive Director at Caddo Levee District is going well.

 Mr. Furlong reported on a plans and efficiency for evaluating equipment, staffing emergency personnel through Caddo Homeland Security assistance, staffing regular personnel, upcoming levee certifications, obtaining GIS mapping software, office building repair change orders and additions, and Board Meeting Room HVAC replacement.

There was no Legal Report.

Mr. Marshall Jones reported that the Oil and Gas commodity prices continue to be unstable worldwide but are not predicted to increase much more locally into the Spring based on the international demands and the weather projections.

Mr. Brimer reported that Field Staff were trimming overgrowth of trees and bushes of the levees and performing regular equipment maintenance to prepare for the Spring. Mr. Brimer also reported he has had a few more than normal campsite and grazing permit inspections due to the year end.

Mr. Monroe reported his receipt of a few permits submitted to the DOTD by the District and is also working with the District on the DOTD Levee Reports. Mr. Monroe plans to share his data through GIS mapping once Mr. Furlong has the capabilities.

There was no Personnel Committee Report.

There was no Legal Committee Report.

There was no Equipment Committee Report.

There was no Recreational Committee Report.

With no further business to be brought before the Board, Mrs. Moore made a motion to adjourn, with a second by Mr. Baker. The motion unanimously passed, and the meeting was adjourned.

President Executive Director